



**Board of Trustees Meeting
June 2, 2020
Virtual
Minutes**

Call to Order

Chair Janis King Robinson called the June Board of Trustees meeting to order at 9:00 a.m.

Invocation

Trustee Harold Barnes rendered the invocation.

Roll Call

Trustee Stephanie Johnson, Board Secretary, conducted roll call. Members present included Trustees Harold Barnes, Phyllis Bosomworth, Bruce Brown, Kim Brown, Lynne Bunch, Andy Culpepper, Jimmy Chambers, Christine Evans, Stephanie Johnson, Janis King Robinson, Tracy Swain, Paul Tine, and Kennis Wilkins.

Chair's Comments

Chair Robinson acknowledged the passing of Former Chancellor Dr. Thomas E.H. Conway, Jr. by asking for a moment of silence.

Chair Robinson formally welcomed Student Government Association President Jimmy Chambers, to the ECSU Board of Trustees. She then acknowledged new Vice Chancellors, Lisa McClinton (Business and Finance) and Anita Walton (University Advancement).

The election of officers will take place during the September meeting. Members of the Nominating Committee will be Trustees Swain (Chair), Evans and Wilkins.

Chair Robinson thanked Chancellor Dixon and her team for managing the successful continued movement at the University during this unprecedented time.

She noted that a list of the ECSU policies that were adopted, amended and repealed since the March Trustee meeting was sent to the Trustees via email.

Chair Robinson then welcomed and thanked Randy Ramsey, Chair of the UNC Board of Governors, for joining the meeting. Governor Ramsey thanked the ECSU Board of Trustees for their work during this challenging time. He also shared a few updates regarding legislative funding requests, appointment of new chancellors at UNC Charlotte and School of the Arts and search for UNC System office president. He reaffirmed his commitment to ECSU and thanked Chancellor Dixon for her leadership.

State Government Ethics Act

Chair Robinson read the State Government Ethics Act. No one mentioned conflict of interest based on the materials received. Vice Chancellor Alyn Goodson reminded everyone that pursuant to the new amendments to the Open Meetings Act, all votes will be taken via roll call along with other items that apply. Members are asked to state their name for motions, amendments, and points of order.

Approval of Minutes

Motion was made and seconded (Barnes/Culpepper) to approve the minutes of the March 10, 2020 meeting. Roll call vote recorded unanimous approval. Motion passed.

Approval of Consent Agenda

Motion was made and seconded (Barnes/Johnson) to approve the consent agenda, which included:

- *Approval of Designers*
- *Hurricane Dorian Repairs-JKF Architecture*
- *800 Ton chiller – NV5*
- *Approval of Herrington House Demolition – Residence #108 (Vacant)*
- *Approval of Promotion and Tenure Appointments*

Roll call vote recorded unanimous approval. Motion passed.

Report of the Endowment Fund Committee

During The Board of Trustees of the Endowment Committee meeting, Vice Chancellor McClinton and Gina Knight, Controller, provided a brief summary on the Endowment which was provided in advance. The Performance Overview since inception is 5.08% for the ECSU Foundation and 4.89% for the ECSU Endowment.

Vice Chancellor, Anita Walton, provided the committee with an update of the year to date giving report totaling \$1,120,123.00

Vice Chancellor Walton then shared updates in the following areas:

Review of the First 90 Days

Fundraising Progress – passed the goal for FY2020.

Responding to COVID-19 – the University along with the System Office created a Student Assistance Fund - \$28,280.00

Goals for the next fiscal year to include developing engagement strategies, and completing the conversion from Banner to Raiser's Edge Next (RENXT)
Fundraising Building Blocks

Trustees will receive an update on their giving for FY20.

Report of the Student Experience Committee

During the Student Experience Committee meeting, we received updates from the Division of Student Affairs, the Student Government Association President, and Athletics. Vice Chancellor Gary Brown provided an overview of the Student Affairs COVID-19 Response and engagement, shared details surrounding fall 2020 preparation, and shared Resource Development information which included a listing of grant submissions and status. Total awarded YTD is \$9,100.00. The Board also received information on the success of ECSU's first Community Connections "Performance & Lecture Series."

SGA President Jimmy Chambers introduced himself and presented his Executive Cabinet. He provided a brief history of the establishment of SGA, and discussed his vision for the road ahead.

Athletics Director George Bright provided an overview of the departments progress and highlights, the 2019-20 academic performance, and an update on the impact of COVID-19 towards Athletics. He further discussed Viking Athletics Return to Action Game Plan. He highlighted the REIMAGINE ROEBUCK initiative, and shared pictures of the field preparation and progress thus far.

Report of the Infrastructure & Technology Committee

During the Infrastructure and Technology Committee meeting, the following information was provided:

G.R. Little and Moore Hall

- On schedule and re-opening September, 2020 and Spring 2021 respectively.

USDA Projects

- Bias Hall renovations on schedule and anticipated date for re-opening is Fall 2020.
- Hugh-Cale and Doles Hall demolition is on schedule.

The committee approved the following action items (also included in the consent agenda)

- JKF Architecture as the Hurricane Dorian Repairs designer
- NV5 was approved as the 800 Ton Chiller designer

- Herrington House Demolition – Residence #108 (Vacant) was approved for demolition

Bedell Cafeteria

- NV5 design firm chosen for Bedell Cafeteria. Bidding for general contractors will take place week of June 8th

Technology Updates

- New Information Security Officer, Munir Idriss, started April, 2020
- The transition for remote operations for business continuity was implemented with collaborative tools such as Microsoft Teams, Zoom and SharePoint.
- Campus-only applications are now cloud base and accessible remotely for end-users
- Loaner program issued and mailed 67 laptops and 35 hotspots for student use

Report of Academic and Enrollment Services

The Academic and Enrollment Services Committee had no action items. As information, the committee received an update on the SACSCOC Reaffirmation process, including the timeline and the virtual visit scheduled for June 24, 2020 and the compliance report being due on September 8, 2020. Provost Ward provided information that the current schedule has not changed due to COVID-19. An update was provided regarding the transition to Remote Learning during the spring 2020 semester. Academic Affairs and Information Technology worked together to serve 64 students with laptops and 35 students with hotspots during the transition to remote learning. Pre-registration for Fall 2020 was conducted virtually and all summer school classes were transitioned. Information on policies that were updated due to COVID-19, including the emergency grading policy which implemented the Pass/Fall option for students, was also discussed. Provost Ward also provided an update regarding the CARES Act Student Aid funds that have been distributed and presented information on the Fall 2020 Reintegration plans. Details on the changes to the Minimum Admissions Requirements were presented, along with information on virtual recruiting efforts for the Fall 2020 semester.

Report of Finance, Audit and Strategic Planning

During the Finance, Audit and Strategic Planning Committee meeting on June 1, 2020, the Committee received updates from Finance and Internal Audit.

Vice Chancellor for Business & Finance Lisa McClinton reported that the General Fund and Auxiliary & Trust Funds budgets vs. actuals were trending favorably as of 3/31/20. She also discussed the State of North Carolina COVID relief funding that

ECSU will receive in FY20 and FY21, an update on the Board of Governor`s decision not to authorize FY21

Tuition & Fee increases, CARES Act funding, and that ECSU has maintained a “stable” Baa2 rating from Moody`s during our latest credit rating in May.

Chief Audit Officer Sharnita Parker presented informational items only, which was a summary of completed reports. Two reports were completed, but only one was released and that was University Advancement Operations. This review identified 3 recommendations and because of these recommendations a follow-up will be conducted in the future.

Report of the Regional Development

During the Regional Development committee meeting, Dr. Wilkins provided an update on the Small Business and Technology Development Center`s (SBTDC) activity since the COVID-19 pandemic. The report also included year-to-date data.

Additional information was provided on COVID-19`s impact on the regional development strategic goals. Although the new strategic plan identifies several goals to begin July 2020, only one goal is scheduled to be completed by June 2021. That goal is—Create and promote a Board of Visitors for premier signature programs (Aviation, Business and Education) to further engage community members and businesses. The pandemic should not affect the completion of this goal. The university will ask members of the Board of Trustees to assist in providing recommendations to the Board of Visitors, at a future date.

The committee will discuss at the next meeting how the members can assist the university in achieving the multi-year goals slated to begin July 2020.

The Board members thanked Michael Twiddy, SBTDC Director, for his 34 years of Service to ECSU and congratulated him on his retirement, August 2020.

Report of the Governance-Executive and Personnel Committee

During the Governance-Executive and Personnel committee meeting, information was shared on personnel matters. A Legal Affairs update and action items requiring the approval of the Board were discussed in closed session.

Chair Robinson then opened discussion regarding the letter shared with the Board members surrounding the recent national events. Motion was made and seconded (Wilkins/Tine) to read the letter and send to the Viking family. Roll call vote recorded unanimous approval. Several discussion points were shared. At the conclusion, a roll call vote was recorded regarding approving the letter as read. Unanimous approval was recorded. Motion passed.

Chancellor's Report

Chancellor Karrie Dixon opened by thanking UNC System President Roper for the guidance provided during this pandemic as well as the funding.

Dr. Dixon thanked Trustee Bruce Brown for his service on the ECSU Board of Trustees and welcomed SGA President Jimmy Chambers.

Chancellor Dixon shared a few university updates:

- a. 152 degrees were conferred on May 20. A virtual ceremony is being planned in August
- b. Plans are underway to re-open the campus in August with the first day of classes on August 11
- c. ECSU received just over \$5 million in coronavirus-related federal aid as a result of the U.S. Congress passing the CARES Act.
- d. ECSU also received \$772,009 from the UNC BOG (funding from N.C. General Assembly).
- e. Chancellor thanked Vice Chancellor Walton for leading the Day of Giving initiative.
- f. Chancellor Dixon announced her appointment to the Women in Aviation Advisory Board.
- g. Chancellor Dixon acknowledged the passing of former Chancellor Dr. Thomas E.H. Conway, Jr.

There being no other business, Chair Robinson adjourned the meeting at 10:16 a.m.

Respectfully submitted,

Gwendolyn Sanders

Gwen Sanders

Assistant Secretary to the Board of Trustees & Deputy Chief of Staff