

ELIZABETH CITY STATE UNIVERSITY
Commuter Service Policy

Preamble

Commuter student services are designed to enhance the overall office of Student Life by developing, creating, and implementing activities and programs conducive to the commuter community. These activities and programs are recreational, social, and cultural. The Coordinator serves as the advocate and liaison for all commuter students. The office of the Commuter Student Coordinator is located in the university Center. The Commuter Lounge is opened five days a week, Monday thru Friday, from 8:00 a.m. – 6:00 p.m.

1. Services

- a. Lockers
 - i. The Commuter Lounge is equipped with one hundred and sixty (160) lockers.
 - ii. The lockers are dispensed by the request of the commuter student.
 - iii. There is no charge for this service.
 - iv. Usage will lapse at the end of each academic year with the option of reassignment.
 - v. When the student graduates or leaves school, the coordinator changes the combination of the locker.

- b. Snack Area
 - i. This area is equipped with a coffeemaker, a hot water urn, microwave, television and computers for student use, is located in the Commuter Lounge.
 - ii. Students are encouraged to take advantage of these amenities.
 - iii. Refreshment supplies, including coffee, assorted teas, hot chocolate and amendments are provided.

2. Communication

- a. Newsletter
 - i. The newsletter is a monthly publication created and developed by the commuter students.
 - ii. The information contained in the publication is informative to the university community, and mailed specifically to the commuter students.
 - iii. The Commuter Student Advisory Board collaborates with the coordinator on newsletter input.

- b. Commuter Club
 - i. Under the auspices of the Student Government Association, this club is organized as a support system to help meet the educational goals, concerns, and interests of the commuter.
 - 1. The club operates according to its constitution.
 - 2. A copy of the constitution can be found in the Office of Commuter Services.
 - 3. The Coordinator serves as advisor to the Commuter Club.

c. Survey

- i. A survey is conducted in the spring semester of each academic year.
- ii. The purpose of the survey is to provide a composite analysis of the interest, concern, and involvement of the commuter student.
- iii. The results assist in organizing, planning, and implementing activities and programs for the upcoming academic year.
- iv. Impromptu surveys may be done on a necessary basis.

d. E-mail Addresses

- i. Addresses are obtained through New Student Orientation, newsletter appeal, and personal request when students frequent the Commuter Center.

This list will enable the coordinator to communicate electronically with the commuters. Students are encouraged to submit their e-mail address to remain informed.