

*Review History: Reviewed by the Policy Review Committee 01/18/19.*

## **ELIZABETH CITY STATE UNIVERSITY**

### **Timely Warning Policy**

#### **Preamble**

It is the policy of Elizabeth City State University to immediately deliver timely warnings to the university community in the event a situation arising either on campus or off campus that, in the judgment of the Chief of Police or Senior Police Officer on duty, constitutes an ongoing or continuing threat to university. This policy is consistent with the requirements under the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*.

#### **1. Crimes Subject to Timely Warnings**

A timely warning shall be issued for any of the following circumstances reported by a Campus Security Authority or local law enforcement agency that occur on the University's Clery geography and is considered to represent a serious or continuing threat to students and employees:

- a. Criminal Homicide, including: Murder, Non-negligent Manslaughter, and Negligent Manslaughter;
- b. Forcible and Non-forcible Sex Offenses;
- c. Robbery;
- d. Aggravated Assault;
- e. Burglary;
- f. Motor Vehicle Theft;
- g. Arson;
- h. Hate Crimes (including any of the above-mentioned offenses), and any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that were motivated by bias;
- i. Weapons, Drugs and Liquor law violations;
- j. Any incident that represents and on-going threat to the campus community.

#### **2. Timely Warning Procedure**

If a member of the university community or local law enforcement has reason to believe that a situation subject to Section 1 above is occurring or has occurred on campus or off campus, he or she must immediately contact University Police at (252) 335-3266. Upon receiving the information, University Police will immediately perform the following actions within 48 hours after the incident has been reported:

- a. The Chief of Police or Senior Police Officer on duty will assess the situation and make the determination to activate the University Emergency Notification System (Blackboard Connect) used to notify the campus community.

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- b. A message will be emailed and texted to the campus community as well as posted on the ECSU Alert website. In some situations, a message may be relayed through the Emergency Notification System via text or voice message to all registered students, faculty and staff.
- c. The message will include a brief description of the situation, instructions and advice to follow to aid in the prevention of a similar crime, and University Police contact information.
- d. University Police will contact and request University Relations & Marketing to post more detailed information regarding the incident on the University webpage, ECSU Alert webpage, and various social media websites.